



# HIRALAL BHAKAT COLLEGE

ESTD.- 1986

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## BROCHURE FOR CERTIFICATE COURSE IN SPOKEN ARABIC (CSA)

ORGANIZED BY

DEPARTMENT OF ARABIC

HIRALAL BHAKAT COLLEGE, NALHATI, BIRBHUM

IN COLLABORATION WITH IQAC, HIRALAL BHAKAT COLLEGE, NALHATI, BIRBHUM

ACADEMIC SESSION 2021-22

TITLE OF THE COURSE: Certificate Course in Spoken Arabic (CSA)

COURSE COORDINATOR: DR. MUKHLESUR RAHMAN

DATE AND TIME OF THE COURSE: 01/07/2021 TO 31/12/2021

EVERY TUESDAY AND FRIDAY FROM 1:00 PM

### A- Context:

The Department of Arabic at HiralalBhakat College, Nalhati, Birbhum, has initiated a six-month Certificate Course titled "Certificate in Spoken Arabic (CSA)" with the objective of enhancing participants' speaking proficiency in Functional Arabic. The course aimed to equip students with the necessary skills to communicate effectively in Arabic. Hence, the course curriculum has been designed to focus on practical spoken Arabic, enabling students to engage confidently in everyday conversations.

### B- Objective of the Course:

**After completing the course, a student will be able to:**

- Have a simple conversation in spoken Arabic.
- Understand and use familiar expressions used in daily life.
- Interact with Arabic Speaking people using clear and simple sentences.
- Describe things, places and personalities.
- Finally, the student will be able to work in different sectors on various positions.

**And a student will be able to work for the following sectors/positions:**

- Work for MNCs/BPOs/KPOs.
- Work in tourism sector and Medical Tourism.
- Work in Arab Countries.
- Work as Translators and interpreters (Basic level).

### **C- Methodology:**

To enhance communicative proficiency in Arabic, the teacher will implement a range of innovative methodologies. These include:

- **Communicative Language Teaching (CLT):** This approach focuses on interactive communication as the primary means of language acquisition, emphasizing real-life conversation and functional language use.
- **Task-Based Language Teaching (TBLT):** This method involves the use of structured tasks or activities that simulate real-world scenarios, encouraging students to use Arabic in practical contexts to achieve specific outcomes.
- **Interactive Techniques:** These techniques promote active student engagement through activities such as role-playing, group discussions, and collaborative exercises, designed to facilitate dynamic language practice.
- **Listening and Pronunciation Practice:** Dedicated sessions will be included to enhance listening skills and improve pronunciation, ensuring students can accurately comprehend and produce the Arabic language.

### **D- Eligibility Criteria:**

- **Age Requirement:**  
Minimum Age: 18 years  
Maximum Age: No upper limit
- **Educational Qualification:**  
Must have completed 10+2 (High School or equivalent)
- **Language Proficiency:**  
Candidate should know how to read and write Arabic

### **E- Course Outcome:**

Upon successful completion of the **Certificate in Spoken Arabic (CSA)** course at HiralalBhakat College, Nalhati, Birbhum, students will achieve the following outcomes:

1. **Proficiency in Conversational Arabic:** Students will be able to engage in simple conversations in spoken Arabic, using clear and straightforward sentences to interact effectively in everyday situations.
2. **Understanding Common Expressions:** Students will demonstrate the ability to understand and use familiar expressions and phrases pertinent to daily life, including greetings, expressions of gratitude, and common situational phrases.
3. **Effective Interaction with Arabic Speakers:** Students will possess the skills necessary to interact confidently with Arabic-speaking individuals, enabling them to describe people, places, and objects with appropriate vocabulary and sentence structures.
4. **Practical Application in Various Sectors:** Students will be prepared to apply their language skills in various sectors. They will be eligible for roles in:
  - Multinational Corporations (MNCs), Business Process Outsourcing (BPO) and Knowledge Process Outsourcing (KPO) firms.
  - The tourism and medical tourism sectors.
  - Arab countries, potentially for employment or further education.
  - Basic-level translation and interpretation services.
5. **Preparation for Professional Opportunities:** Through special lectures and insights into job scopes and opportunities in Arabic-speaking regions and sectors, students will be equipped to pursue relevant career paths and applications of their language skills.

Hence, the **CSA** course will enable participants to transition from basic understanding to practical application, enhancing their employment prospects and communication abilities in Arabic-speaking environments.

#### **F- Medium of Instruction:**

English/Bengali

#### **G- Technical Requirements:**

Smart phone with headphones (Laptop is desirable not necessary)

## H- Advisory Committee Members:

Sl. No.	Name	Designation with institution
1	Dr. Nurul Islam	Principal, HiralalBhakat College
2	Dr. Suddhasattwa Banerjee	IQAC Coordinator, HiralalBhakat College
3	Dr. MukhlesurRahman	Assistant Professor, HiralalBhakat College
4	Dr. Babul Alam	SACT, HiralalBhakat College

## I- Unit break up of Syllabus and exam module:

Units	Course Details	Course-Subdivision		Emphasis
Unit-1	Conversations	Conversation related to daily life	8 Hrs	50%
Unit-2		Conversation on current affairs	8 Hrs	
Unit-3		Comprehension- Text & Audio-video	4 Hrs	
Unit-4	Common Expressions & Phrases	Greetings & Gratitude	8Hrs	20%
		Common Phrases for Introducing		
		Talking About Time and dates		
		Phrases for shopping & bargaining		
		Other such expressions		
Unit-5	Applied Grammar	Pronoun	10 Hrs	20%
		Demonstrative Adjective/pronoun		
		Subject & Predicate		
		Adjective And Noun Qualified		
		Nominal Sentence and Verbal Sentences		
		Verbs: Types & conjugation		
Unit-6	Special lectures on job scope in Arabic	2 special lectures will be given about opportunity in different sectors, and how and where to apply for the same.	2 Hrs	10%
<b>Total hours for the entire course =</b>			<b>40 Hours</b>	<b>100%</b>

Internal Exam Module				
Internal Assessment	Topic	Type and marks of test	Hours for test	
Continuous Internal Assessment (CIA)-1	Conversation related to daily life & current affairs	Oral/ 10 Marks	10 Minutes each	Test will be conducted by Course coordinator
Continuous Internal Assessment (CIA)-2	Comprehension- Text & Audio-video	Oral/ 10 Marks	10 Minutes each	
Continuous Internal Assessment (CIA)-3	Applied Grammar	10 Multiple choice questions of 10 marks	2 Hours	

### J- Certificate:

60% attendance and 35% marks in the assignment/test are mandatory to get the certificate

### K- Grades for Certification:

85% - 100% marks: Understanding is '**Excellent**'

70% - 85% marks: Understanding is '**Very Good**'

60% - 70% marks: Understanding is '**Good**'

50% - 60% marks: Understanding is '**Average**'

30% - 50% marks: '**Needs improvement**'.

### L- Student details:

List of registered students of the course:

<https://www.hbcnht.in/images/uploads/Student%20list%20for%20certificate%20course%202021-22.pdf>


# Certificate of Completion




THIS IS TO CERTIFY THAT

*Imdadul Haque*

had successfully completed the six months Certificate Course titled "Certificate Course in Spoken Arabic (CSA)" from July to December, 2021, organized by the department of Arabic in collaboration with IQAC, Hiralal Bhakat College, Nalhati, Birbhum with A grade.

  
Head  
Department of Arabic,  
Hiralal Bhakat College

  
Coordinator  
IQAC, Hiralal Bhakat College

  
Principal  
Hiralal Bhakat  
College

(Dr. MukhlesurRahman)  
HOD, Department of Arabic,  
HiralalBhakat College,  
Nalhati, Birbhum



(DrNurul Islam)  
Principal  
HiralalBhakat College  
Nalhati, Birbhum

*Principal*  
Hiralal Bhakat College  
Nalhati, Birbhum